

Manna Gum Community House – Youth Worker

JOB DESCRIPTION

Background

Manna Gum Community House is a not-for-profit organisation based in Foster, South Gippsland, and services a catchment area of Corner Inlet which includes the towns of Fish Creek, Toora, Welshpool, Port Welshpool, Mt Best and Yanakie. We receive funding from the Victorian Government under the Neighbourhood House Coordination Program and are a Learn Local Provider funded under the Adult, Community & Further Education (ACFE) Program.

Manna Gum works with a community development framework and is run by a community-based Committee of Management. Our strategic goals relate to education, social inclusion and sustainability. We offer a range of services including adult education, school holiday activities, emergency relief, special events and access to government services.

Our website (mannagumcommunityhouse.org.au) has more details about us and what we do.

Position Overview

This is a project funded by FRRR ABC Heywire

Manna Gum is one of 17 organisations around Australia selected to pilot an innovative idea developed by young leaders at the 2019 ABC Heywire Regional Youth Summit in Canberra in February. The projects are designed to tackle youth-identified issues facing young people in rural areas. We have grant funding to implement the 'Our Place' concept - creating a safe space for young people to meet in their local town. Over the next 9 months this position is funded to work together with the manager and young people in Corner Inlet to pilot a weekly evening youth centre.

As a pilot project, Manna Gum will employ a youth worker over the first two school terms of 2020. The first part of the project will be to consult with local young people about their needs (5 weeks, commencing in November 2020) and then to run a weekly youth cafe/club for 20 weeks. This will be followed by 3 weeks to evaluate the project and seek further funding and ongoing partnerships with the aim of making the project sustainable into the future.

Job classification

This role is classified as Class 1, Level 3 under the Neighbourhood Houses and Adult Community Education Centres Collective Agreement 2016, Schedule 3.

<https://www.nhvic.org.au/resources/industrial-relations>

Remuneration

Commencing salary is \$29.52 per hour plus superannuation. We will reimburse reasonable expenses such as vehicle allowance and mobile phone charges.

Manna Gum Community House – Youth Worker

Job type

This is a 9 month fixed term contract position for 6 hours a week in school terms. The Collective Agreement also allows limited time in lieu to be accumulated, if approved. The work will be during school terms only (5 weeks in 2019) and then recommencing in February 2020.

Because of the dynamic nature of the job, we are looking for someone with a flexible approach to the role, days and times.

Location

Manna Gum Community House, Foster

Supervisor/Manager

Reports to the Manager

Main duties/responsibilities

1. Community Consultation

- Consult with local young people in Corner Inlet in a co-design process to create a weekly youth program.
- Identify and engage volunteers to support the program.
- Consult with other youth support organisations including Headspace, Foster Youth Assist Clinic and local schools.
- Complete a project risk assessment.

2. Implementation

- Implement the pilot 20-week weekly youth program.
- Supervise volunteers who assist with the program.
- Ensure all safety standards are met in accordance with the risk assessment and child safe standards.

3. Evaluation

- Provide qualitative and quantitative data in a final report to the Manager and Committee.

Key selection criteria

Essential

1. Sound understanding of the purpose of Manna Gum Community House Inc, Neighbourhood House Principles and Community Development Practice.

Manna Gum Community House – Youth Worker

2. An Associate Degree, Advanced Diploma or Diploma qualification in youth work, counselling or community services OR at least three years of on-the-job training.
3. Ability to manage time and work to deadlines.
4. Flexible approach.
5. Current Drivers Licence.
6. Access to a fully-insured vehicle for travel during community consultation phase of the project.
7. Current Working with Children Check.

Desirable

1. An understanding of working with people with disabilities.
2. A knowledge of youth support services in South Gippsland.

I understand the responsibilities and duties outlined in the position descriptions and agree to abide by the principles, policy and procedures of Manna Gum Community House Inc.

Employee

Signature

Date

MGCH Representative

Signature

Date