

Manna Gum Community House – Youth Worker

JOB DESCRIPTION

Background

Manna Gum Community House is a not-for-profit organisation based in Foster, South Gippsland, and services a catchment area of Corner Inlet which includes the towns of Fish Creek, Toora, Welshpool, Port Welshpool, Mt Best and Yanakie. We receive funding from the Victorian Government under the Neighbourhood House Coordination Program and are a Learn Local Provider funded under the Adult, Community & Further Education (ACFE) Program.

Manna Gum works with a community development framework and is run by a community-based Committee of Management. Our strategic goals relate to education, social inclusion and sustainability. We offer a range of services including adult education, school holiday activities, emergency relief, special events and access to government services.

Our website (mannagumcommunityhouse.org.au) has more details about us and what we do.

Position Overview

The 'Our Place' youth group runs weekly during school terms on Monday nights at Manna Gum Community House. It was established in 2020 and has a regular attendance of between 10 and 25 young people each session, aged between 11 and 16 from the Corner Inlet area. It is a safe place for young people to meet with their friends, connect with other young people and more broadly with members of their local community. The program is supported by volunteers and a hot meal is served.

Job classification

This role is classified as Class 1, Level 3 under the Neighbourhood Houses and Adult Community Education Centres Collective Agreement 2016, Schedule 3.

<https://www.nhvic.org.au/resources/industrial-relations>

Remuneration

Commencing salary is \$35 per hour (contractor rate). We will reimburse reasonable expenses such as vehicle allowance and mobile phone charges.

Job type

This is a 12 month fixed term contract position for 6 hours a week in school terms. The Collective Agreement also allows limited time in lieu to be accumulated, if approved. The work will be during school terms only (5 weeks in 2019) and then recommencing in February 2020.

Because of the dynamic nature of the job, we are looking for someone with a flexible approach to the role, days and times.

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Location

Manna Gum Community House, Foster

Supervisor/Manager

Reports to the Manager

Main duties/responsibilities

- Coordination of the weekly youth group program
- Planning of activities
- Supervise volunteers who assist with the program
- Ensure all safety standards are met in accordance with the risk assessment and child safe standards
- Support regular evaluation of the program

Key selection criteria

Essential

1. Sound understanding of the purpose of Manna Gum Community House Inc, Neighbourhood House Principles and Community Development Practice.
2. An Associate Degree, Advanced Diploma or Diploma qualification in youth work, counselling or community services OR work experience in the community sector.
3. Ability to manage time and work to deadlines.
4. Flexible approach.
5. Current Drivers Licence.
6. Access to a fully-insured car and a willingness to use it
7. Current Working with Children Check.

Desirable

1. An understanding of working with people with disabilities.
2. A knowledge of youth support services in South Gippsland.
3. First Aid Level 2 certificate

Applications close 18 November 2022

Please forward applications to manager@mgch.org.au or P.O. Box 176, Foster VIC 3960